

## GEMS United Indian School

### HOMEWORK POLICY

At GEMS UIS, Homework forms an essential part of the school's learning program. Assignments vary in accordance to the needs of the class and relate to classroom instruction. Homework guidelines have been formulated for students, parents, teachers and school leaders ensuring that all carry the responsibility for the success of the implementation of the homework policy.

#### **Aim**

Homework contributes toward building responsibility, self-discipline and lifelong learning habits. It is the intention of GEMS United Indian School to assign relevant, challenging and meaningful homework assignments that reinforce classroom learning objectives.

#### **1. Framework for Assignment of Homework**

- Homework should provide students with the opportunity to *apply information* they have learned, complete unfinished assignments and develop *independence* in their learning process. It should also motivate students to develop *good working habits* while increasing the opportunity for individual initiative and responsibility.
- Homework assignments must serve as a tool for teachers to assess student understanding of classroom instruction. Homework assignments will include:
  - Practice exercises to follow classroom instruction
  - Preview assignments to prepare for subsequent lessons
  - Extension assignments to transfer new skills or concepts to new situations
  - Creative activities to integrate many skills toward the production of a required response or product.
- Integrated Projects encompassing different aspects of the curriculum.

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## **2. Time**

Actual time required to complete will vary with each student's study habits, individual learner needs, academic skills and learning expectation.

If a child experiences difficulty in completing assignments on a consistent basis within the time-frames established, the teacher should be contacted by the parent for assistance. The teachers will extend submission deadlines as seen necessary.

## **HOMEWORK POLICY GUIDELINES**

### **For Students:**

Students are expected to:

- Do their best work
- Record directions for homework in their class diaries.
- Understand assignments clearly before leaving class
- Take home the proper materials to complete the assignments
- Hand in completed assignments on time
- Manage time properly for long-term assignments
- Complete any work missed due to absence from class
- Consider homework as an integral part of their overall term grade in a subject

### **For Parents**

Parents are expected to:

Be familiar with the philosophy and guidelines of the homework policy.

- Check their child's assigned tasks for the day
- Provide a time and place to do homework assignments with limited interruptions
- Supervise homework completion, assisting (if required), but not doing the work



- Oversee completion of long-term assignments or projects to ensure their child understands time management
- Contact the teacher with questions or concerns especially if their child exceeds the allotted time frame on a consistent basis
- Understand that homework is an integral part of their child's overall term grade in a subject

### **For Teachers**

Teachers are expected to:

- Assign homework on a regular basis in keeping with the homework policy
- Remember that assignments may be on a daily basis or of a long-term type, such as a report, project or a presentation.
- Ensure that students understand clearly the homework assignments and the expected level of work
- Ensure that students record homework in their class diaries and submit in the relevant assignment notebook or register
- Understand that homework may take the form of class, group or individual assignments
- Include group work as homework only if the students can work on their individual parts independently
- Coordinate assignments, test and projects with other teachers, as appropriate, to avoid overburdening students
- Discuss, check, and return marked homework assignments with appropriate diagnostic feedback to students on a regular basis
- Communicate with parents of students who are falling behind in completing homework assignments on a regular basis
- Understand that homework will be assigned during school vacation to reinforce application of concepts learned.
- Incorporate assessment of homework in the term grade of individual subjects for each student

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**For School Leaders**

They will ensure the following:

- Include this homework policy on the website and school portal for access
- Require teachers to communicate homework policy to students and parents
- Make certain that teachers are implementing the homework policy consistently and uniformly
- Assist teachers, when necessary, in implementing this homework policy
- Observe use of homework during classroom visits
- Review homework samples and assignments periodically
- Give suggestions to teachers, when necessary, on how assignments could be improved

*Regular reference and effective implementation of this policy document will ensure the realization of its aims and objectives and contribute towards making the GEMS UIS learning process part of a complete and comprehensive educational program.*

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